



AMERICAN LEGION AUXILIARY
Serving veterans, their families, and their communities
Department of South Dakota
Amy Howard, Department Secretary
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Phone: (605) 461-3389
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Website: www.sdlegionaux.org



April 2026

Please share with your units and members.

What's Included:

- **Call to 106th ALA Convention**
- **Convention Delegate/Alternates Form**
- **Unit Delegate Fees**
- **ALA Banquet Ticket Form**
- **AL Family Banquet/Lunch Form**
- **Convention Agenda**
- **Unit Officer & Chairman form**
- **Proposed Constitution, Bylaws and Standing Rule Amendments**
 - **Constitution Amendments #1-5**
 - **Standing Rule Amendments #1-23**



American Legion Auxiliary-Department of South Dakota CALL FOR ONE HUNDRED SIXTH DEPARTMENT CONVENTION

The one hundred sixth annual Department Convention of the American Legion Auxiliary, Department of South Dakota is hereby called. It will be held at Best Western Convention Center, Aberdeen, South Dakota, June 19 through 21, 2026, for:

1. Receiving reports of Department officers, National Executive Committeewoman and Department Chairmen.
2. Considering any changes or amendments proposed for the Department Constitution and Bylaws.
3. Electing Department officers.
4. Electing delegates and alternates to the 2026 National Convention.
5. For the transaction of other business as may be brought before the convention.

REPRESENTATION: (Article VII-Section 2-Constitution) "Each Unit shall be entitled to one delegate and one alternate, and to one additional delegate and alternate for each 30 members, or major fraction thereof, whose current Department and National dues have been received by Department Secretary 15 days before Department Convention."

The vote of each Unit shall be equal to the total number of **delegates** to which the Unit is entitled, provided there is a delegate or alternate from the Unit present to cast the vote. Alternates will have the power to vote only in the absence of the delegates.

(Article VII-Section 3-Constitution) "All Past Department Presidents in good standing and acting Department Vice Presidents, District Presidents, and National Committeeperson shall be entitled to a vote at the Department Convention."

RESOLUTIONS: By action of the 1983 convention, Units presenting resolutions are to send them to the Department Secretary by April 1: said resolutions will be sent to Units in a mailing from headquarters. Resolutions may also be presented at the convention according to a two-third vote of the assembly body. Resolutions are to be signed by two members.

DELEGATES AND ALTERNATES CREDENTIALS: A **credential** sheet is furnished in this mailing for each Unit for certification of regularly elected delegates/alternates. Send the completed copy along with the REGISTRATION FEE to the Department Secretary.

CONVENTION HEADQUARTERS: The American Legion Auxiliary Headquarters will be located at the Best Western Convention Center, Aberdeen, South Dakota.

EXECUTIVE COMMITTEE MEETINGS: The Executive Committee will meet at the Best Western Convention Center, Aberdeen, South Dakota, on Friday, June 19, 2026, shortly after the Finance meeting in the Dakota Room. The Post Convention Executive Committee meeting will be held at the call of the newly elected President.

Amy Howard

Department Secretary

Susie Learning

Department President



2026 American Legion Auxiliary Banquet
Honoring Past Department President Shirley Baker

Saturday evening, June 20th, 2026, we will be hosting an American Legion Auxiliary Banquet honoring our 25th Anniversary Past Department President Shirley Baker. A Montreal bacon wrapped pork chop, with mushroom demi-glaze, house garden salad, chef's choice of starch, vegetable, house bread & butter will be served. The meal will be \$35/person. There will be a social party at 5:30 with dinner served at 6:00 pm.

Name_____

Address_____

City, State, Zip Code_____

Phone Number_____

Any dietary restrictions_____

Ticket requests for the Auxiliary Banquet **must be received no later than May 15th, 2026.** ***NO TICKETS WILL BE SOLD AT THE EVENT.*** Tickets can be picked up at the conference registration table. Please make check payable to: SD ALA

Ticket requests should be sent to:

SD American Legion Auxiliary Department Headquarters

PO Box 983

Mitchell, SD 57301

Auxiliary Banquet	Number of Tickets	x \$35.00	Total Cost

**2026 Department Convention
Lunch and American Legion Family Joint Banquet Tickets**

NAME _____

PHONE NUMBER _____

ADDRESS _____

EVENT	PRICE	NUMBER OF TICKETS	COST
Saturday lunch	\$20	x	= \$
Friday banquet	\$35	x	= \$
		TOTAL	= \$

Friday, June 19th American Legion Family Banquet, \$35/person-Roast Beef, house salad, chef's choice of starch, vegetable, house bread

Saturday, June 20th, Deli lunch, \$20/person

Tickets requests for all members must be received no later than May 26th, 2026. **NO TICKETS WILL BE SOLD AT THE EVENT.** Tickets can be picked up at the conference registration table. One check can be made for the total lunch and joint banquet ticket costs. **Please make checks payable to Sidney L Smith Post 24. Ticket requests must be received by May 29th, 2026 to:**

Sidney L Smith Post 24

PO Box 2052

Aberdeen SD 57402

NO TICKETS WILL BE SOLD AT THE EVENT

**American Legion Auxiliary
Department of South Dakota
106th Annual Convention
Aberdeen, SD**

Friday, June 19 location

7:30 AM Registration Desk Opens- location

8:30 AM Finance Meeting

DEC will commence 30 minutes after the Finance meeting

11:30 – 12:30 PM Lunch Break *Should this be 12-1?*

12:30-4:00 PM DEC Meeting

4:00 PM Recess (I added this, do we need it here?)

430 American Legion Family Joint Memorial Service Location

6:00 American Legion Family Joint Banquet location, social? Meal times?

Saturday, June 20 location

7:30 AM Registration Desk Opens - location

7:40 AM Line up Officers and PDPs

7:55 AM Advancement of Colors

Sergeant-at-Arms Hope Smith, Chester Unit 136

Assistant Sergeant-at-Arms Robin Hempel, Chester Unit 136

Officers and PDPs

8:00 AM Call to Order

Title, who

Official Opening

Department President Susie Learing, Sioux Falls Unit 15

Invocation

Chaplain Anna Mae Warnier, Alcester Unit 86

Pledge of Allegiance

First Vice President Patrice Sorensen, Piedmont Unit 311

Preamble

Second Vice President Rose Kraft, Britton Unit 80

POW/MIA 30 seconds of silence, reading

Military Children's Table observed

National Anthem – All Sing

Welcome to District 4

District 4 (check to w/Deanne), city/unit

Response

TBD

Courtesy Resolution

TBD

Introductions

Reading of Call to Convention

Department Secretary Amy Howard, Letcher Unit 93

Convention Appointments

Convention Rules

District 1 President Kayla Kennedy, Isabel Unit 120

District 8 President Karen Richelieu, Irene Unit 193

10:00 AM Junior Meeting Salon I Room

Personal Pages

title, who

title, who

Title, who

Registration and Credentials

-(verified delegates) **Department Secretary Amy Howard**, Letcher Unit 93

Roll Call of Units

Department Secretary Amy Howard, Letcher Unit 93

Resolutions Committee

Nominating Committee

Constitution and Bylaws-First Reading

Second Vice, CBL Chairman and Committee Rose Kraft, Britton Unit 80

Reports of Department Officers

NEC **Mary Jo Stier**, Onida Unit 79

President Susie Learning, Sioux Falls, Unit 15

First Vice President Patrice Sorensen, Piedmont Unit 311

Second Vice President Rose Kraft, Britton Unit 80

Department Secretary Amy Howard, Letcher Unit 93

Department Treasurer Christine Patnoe, Alexandria Unit 41

Finance Chairman Laura "Susie" Clyde, Piedmont Unit 311

Chaplain Anna Mae Warnier, Alcester Unit 86

Historian Sharon Broghammer, Mitchell Unit 18

Parliamentarian Kim Anderson, Piedmont Unit #311

Nomination & Voting of National & Department Officers

(2 minute introduction and 2 minute response)

Announcement (add to scripting that AnnaMae/Jane - National)

Department Memorial Service

Chaplain Anna Mae Warnier, Alcester Unit 86

Department Member of the Year, PDP Chairman, Patsy Madsen, Gregory Unit 6

District 1:

District 2:

District 3:

District 4:

District 5:

District 6:

District 7:

District 8:

12:00-1:00 PM Lunch Break

1:00 PM Convention Reconvenes

Greetings from the American Legion Department Commander

Kevin Hempel, Chester Post **136** *(Amy will verify with Van to see if this will work in the AL sched)*

Greetings from District Presidents

District 1 Kayla Kennedy, Isabel Unit 120

District 2 Debra MacDonald, Hermosa Unit 303

District 3 VP Marla Mosiman, Onida Unit 79

District 4 Deanne Hoyle, Roscoe Unit 259

District 5 Mary Jo Boner, Castlewood Unit 250

District 6 Linda Holmes, Mitchell Unit 18

District 7 Jill Lamer, Montrose Unit 154

District 8 Karen Richelieu, Irene Unit 193

Department Chairman Reports **time limit?**

Americanism-Shawn Giesler, Salem Unit 140

Auxiliary Emergency Fund(AEF)-Linda Holmes, Mitchell Unit 18

Children and Youth-Theresa Maeschen, Ethan Unit 261

Community Service-Alyssa Mathis, Wagner Unit 11

Education-Jan Seibel, Groton Unit 39

ALA SD Girls State- Tiffany French, Cresbard Unit 213

Junior Activities-Heather Kruger, DeSmet Unit 138

Leadership-Patrice Sorensen, Piedmont Unit 311

Legionette-Katie Stier, Onida Unit 79

Legislative-Micheline Nelson, Spearfish Unit 164

Membership-Rose Kraft, Britton Unit 80

National Security-AnnaMae Warnier, Alcester Unit 86

Past Presidents Parley-Patsy Madsen, Gregory Unit 6

Poppy-Jane Benzel, Hot Springs Unit 71

Public Relations-Jill Lamer, Montrose Unit 154

Veterans Affairs and Rehabilitation-Laura Clyde, Piedmont Unit 311

Introduction of Hospital Representatives and Chairmen

Fort Meade VA

Patrice Sorensen, Hospital Rep, Piedmont Unit 311

Lin Popp, Deputy Rep, Piedmont Unit 311

Joanann Goeringer, Gift Shop Chairman, Lead Unit 31

Piedmont Unit 311 Christmas Party

Hot Springs VA

Susie Clyde, Hospital Rep, Piedmont Unit 311

Shanna Clyde, Deputy Rep, Piedmont Unit 311

Shanna Clyde, Gift Shop Chairman, Piedmont Unit 311

Angie Koch, Christmas Party Chairman, Hot Springs Unit 71

State Veterans Home-Hot Springs

Karen Phelan, Hospital Rep, Hot Springs Unit 71
Jane Benzel, Deputy Rep, Hot Springs Unit 71
Carrie Alm, Gift Shop Chairman, Piedmont Unit 311
Unit 71 Hot Springs, Christmas Party

Sioux Falls VA

Gloria Bonjour, Hospital Rep, Canton Unit 53
Noelle Bonjour, Deputy Rep, Canton Unit 53
Julie Weinmann, Gift Shop Chairman, Canton Unit 53
Unit 15 Sioux Falls, Christmas Party

Human Service Center

Susie Learing, Hospital Rep, Sioux Falls Unit 15
Susie Learing, Gift Shop Chairman, Sioux Falls Unit 15
Irene Unit 193 Christmas Party

Prayer

Department Chaplain AnnaMae Warnier, Alcester Unit 86

4:40 PM Recess Convention

4:45 PM District Presidents and Chairman (Incoming and Outgoing) MANDATORY Orientation and material exchange location

6:00 PM Auxiliary Banquet Honoring PDP Shirley Baker location doors open 530- Meal time 6

Sunday, June 21 location

8:00 AM Reconvene Convention

Hand Salute

Invocation

Chaplain Anna Mae Warnier, Alcester Unit 83

Roll Call of Units

Department Secretary Amy Howard, Letcher Unit 93

Registration and Credentials (Final Reading)

Department Secretary Amy Howard, Letcher Unit 93

Election of National & Department Officers (Voting Results)

Constitution and Bylaws (Final Reading and Voting)

-Chairman Rose Kraft and Committee

Nomination & Election of Delegates and Alternates to National Convention

Department Secretary Amy Howard, Letcher Unit 93

Break how long ???45-60 min??? sL/4/15

Installation of National & Department Officers, District Presidents

Acceptance Speech-New President

Farewell Speech-Outgoing President, Susie Learing, Sioux Falls Unit 15

Announcements

Closing Remarks

Closing Prayer- New Chaplain

Retiring of the Colors

Adjournment of the 106TH Annual Convention

Post Finance Meeting to follow the close of the Department Convention at the call of the newly elected Department President. **Post Department Executive Committee Meeting** to follow the Finance meeting at the call of the newly elected Department President. **Both** meetings are to be held in the front seats of the Convention Hall and are OPEN to all members to attend.

Edits as of 4.15.26 845am

Edits as of 4.15.26 126pm

DRAFT

DRAFT



The American Legion Family

**2026 South Dakota
American Legion Convention
June 18 - June 20, Aberdeen, SD
Program Book**

Advertising Agreement

1/4 page - Business Card (\$35)

**2026 South Dakota
Convention Program Book
Advertising Agreement**

Contact person

Company Name

Address

1/2 page (\$60)

City

St

Zip

Size

() 1/4 page \$35 () 1/2 page \$60

() 3/4 page \$80 () full page \$100

3/4 page (\$80)

Legion Sales person

() Invoiced

() Paid

Check #
() Cash



Full page (\$100)

Company contact person

Company Name

Address

City

St

Zip

Size

() 1/4 page \$35 () 1/2 page \$60

() 3/4 page \$80 () full page \$100

Legion Sales person

Sidney L Smith Post No. 24

The American Legion

PO Box 2052

Aberdeen, SD 57401

Invoice for Advertising in
2026 Department Convention
Program Guide

Proposal #1 and Location in Constitution /Bylaws/Standing Rule Constitution – Article V Section 1 Executive Department		
Current Wording	Proposed Amendment	If Adopted, Will Read
The administrative and executive power shall be vested in the Department Executive Committee (DEC), which shall be composed of the President, National Executive Committeeperson, two Vice Presidents, Department Chaplain, Department Historian, Department Finance Chairman and one District President from each District. Between Department Conventions the DEC shall be able to make fiduciary and strategic changes with a two-third vote of the DEC. Units will be notified in advance of any possible changes through the next Department mailing.	The administrative and executive power shall be vested in the Department Executive Committee (DEC), which shall be composed of the President, National Executive Committeeperson, two Vice Presidents, Department Chaplain, Department Historian, Department Finance Chairman and one District President from each District. Between Department Conventions the DEC shall be able to make fiduciary and strategic changes with a two-third vote of the DEC. Units will be notified in advance of any possible changes through the next Department mailing.	The administrative and executive power shall be vested in the Department Executive Committee (DEC), which shall be composed of the President, National Executive Committeeperson, two Vice Presidents, Department Chaplain, Department Historian, Department Finance Chairman and one District President from each District. Between Department Conventions the DEC shall be able to make fiduciary and strategic changes with a two-third vote of the DEC.

Proposed by: Constitution and By Laws Committee

Rationale: The members of the DEC are voted on by the units. Department members have commented that they do not want to be receiving these large mailings with day-to-day operations that the DEC are elected to act on in the best interest of the American Legion Auxiliary.

Proposal #2 and Location in **Constitution/Bylaws/Standing Rule**
Constitution, Article V. Executive Department – Section 2.

Current Wording	Proposed Amendment	If Adopted, Will Read
Section 2. The Department Executive Committee shall meet as follows: 1.Immediately preceding the Department Convention 2.Within twenty-four hours after Department Convention 3.In July (The Department President will set the date and time of meeting) 4.Mid-Winter Conference 5.At the call of the Department President. 6.Upon the request of five or more members.	Section 2. The Department Executive Committee shall meet as follows: 1. Immediately preceding the Department Convention 2. Within twenty-four hours after Department Convention 3. In July <i>Within 45 days of the end of our fiscal year.</i> (The Department President will set the date and time of meeting) 4. Mid-Winter Conference 5. At the call of the Department President. 6. Upon the request of five or more members.	Section 2. The Department Executive Committee shall meet as follows: 1. Immediately preceding the Department Convention 2. Within twenty-four hours after Department Convention 3. Within 45 days of the end of our fiscal year. (The Department President will set the date and time of meeting) 4. Mid-Winter Conference 5. At the call of the Department President. 6. Upon the request of five or more members.

Proposed by: Constitution and By Laws Committee

Rationale: In consideration of the Department Commander and Department President, as well as the 4th of July holiday, the limited number of available weekends in July may require this meeting to be held in August.

Proposal #3 and Location in **Constitution/Bylaws/Standing Rule**
Article V Section 1, Section 4 Executive Department

Current Wording	Proposed Amendment	If Adopted, Will Read
Section 1. The administrative and executive power shall be vested in the Department Executive Committee (DEC), which shall be composed of the President, National Executive Committee person, two Vice Presidents, Department Chaplain, Department Historian, Department Finance Chairman and one District President from each District. Between Department Conventions the DEC shall be able to make fiduciary and strategic changes with a two-thirds vote of the DEC. Units will be notified in advance of any possible changes through the next Department mailing. Section 4. All Past Department Presidents and Past Department Secretaries (with Department Secretaries having served no less than five years in the office) and in good standing in local units, shall be members for life of the Department Executive Committee with all rights, except the right to vote, without expenses allowed. The Department Secretary, Department Treasurer, Department Parliamentarian, and Department Poppy Chairman shall be members of the Executive Committee with all rights except the right to vote, with expenses as allowed.	Section 1. The administrative and executive power shall be vested in the Department Executive Committee (DEC), which shall be composed of the President, National Executive Committee person, two Vice Presidents, Department Chaplain, Department Historian, Department Finance Chairman and one District President from each District. Between Department Conventions the DEC shall be able to make fiduciary and strategic changes with a two-thirds vote of the DEC. Units will be notified in advance of any possible changes through the next Department mailing. Section 4. All Past Department Presidents and Past Department Secretaries (with Department Secretaries having served no less than five years in the office) and in good standing in local units, shall be members for life of the Department Executive Committee with all rights, except the right to vote, without expenses allowed. The Department Secretary, Department Treasurer, Department Parliamentarian, <i>Department Finance Chairman</i> and Department Poppy Chairman shall be members of the Executive Committee with all rights except the right to vote, with expenses as allowed.	Section 1. The administrative and executive power shall be vested in the Department Executive Committee (DEC), which shall be composed of the President, National Executive Committee person, two Vice Presidents, Department Chaplain, Department Historian, and one District President from each District. Between Department Conventions the DEC shall be able to make fiduciary and strategic changes with a two thirds vote of the DEC. Units will be notified in advance of any possible changes through the next Department mailing. Section 4. All Past Department Presidents and Past Department Secretaries (with Department Secretaries having served no less than five years in the office) and in good standing in local units, shall be members for life of the Department Executive Committee with all rights, except the right to vote, without expenses allowed. The Department Secretary, Department Treasurer, Department Parliamentarian, Department Finance Chairman and Department Poppy Chairman shall be members of the Executive Committee with all rights except the right to vote, with expenses as allowed.

Proposed by: Carol Edwards, Sturgis Unit #33; Kayla Kennedy, Smith-Wright Unit #120, Isabel

Rationale: Each of the voting members of the Department Executive Committee are elected positions by the Department Convention Body or their District

Proposal #4 and Location in **Constitution**/Bylaws/Standing Rule
Article X Unit Organization Section 1

Current Wording	Proposed Amendment	If Adopted, Will Read
The smallest administrative Unit of the American Legion Auxiliary of this Department shall be termed the "Unit" which shall have a minimum membership of ten (10) senior members who are eligible according to the eligibility clause. No Unit shall be received into this organization until it shall have received a charter. A Unit desiring a charter shall apply to the Department headquarters and the charter shall be issued by the National President and Secretary, whenever recommended by the Department President or Department Executive Committee. All Unit charters shall be countersigned by the Department President and Secretary.	The smallest administrative Unit of the American Legion Auxiliary of this Department shall be termed the "Unit". <i>To charter a new unit, the unit which</i> shall have a minimum membership of ten (10) senior members who are eligible according to the eligibility clause. No Unit shall be received into this organization until it <i>has</i> received a charter. A Unit desiring a charter shall apply to the Department headquarters and the charter shall be issued by the National President and Secretary, whenever recommended by the Department President or Department Executive Committee. All Unit charters shall be countersigned by the Department President and Secretary.	The smallest administrative Unit of the American Legion Auxiliary of this Department shall be termed the "Unit". To charter a new unit, the unit shall have a minimum membership of ten (10) senior members who are eligible according to the eligibility clause. No Unit shall be received into this organization until it has received a charter. A Unit desiring a charter shall apply to the Department headquarters and the charter shall be issued by the National President and Secretary, whenever recommended by the Department President or Department Executive Committee. All Unit charters shall be countersigned by the Department President and Secretary.

Proposed by: Constitution and By Laws Committee

Rationale: This is a clarification for chartering a new unit which must have ten new members vs the continuation of a unit's charter.

Proposal #5 and Location in Constitution/Bylaws/Standing Rule Article X Unit Organizations Section 4		
Current Wording	Proposed Amendment	If Adopted, Will Read
Section 4. All units shall adopt a constitution conforming to the Department and National Constitutions of the American Legion Auxiliary. All units shall pay the following obligations: National Convention Assessment; Registration Fee – Unit fee and delegate fee; and Bonding Fee. (R2024)	Section 4. All units shall adopt a constitution conforming to the Department and National Constitutions of the American Legion Auxiliary. All units shall pay the following obligations: National Convention Assessment; Registration Fee – Unit fee and delegate fee <i>for Department Convention; Quarters for Veterans (\$0.25 per member of unit)</i> and Bonding Fee. (R2024)	Section 4. All units shall adopt a constitution conforming to the Department and National Constitutions of the American Legion Auxiliary. All units shall pay the following obligations: National Convention Assessment; Registration Fee – Unit fee and delegate fee for Department Convention; Quarters for Veterans (\$0.25 per member of unit) and Bonding Fee.

Proposed by: Constitution and By Laws Committee

Rationale: The Committee added the words “Department Convention” for clarification and Quarters for Veterans had been inadvertently omitted.

Proposal #SR1 and Location in Constitution/Bylaws/Standing Rule Standing Rules Article 1 Section 4 National Executive Committeeman		
Current Wording	Proposed Amendment	If Adopted, Will Read
Currently it does not exist.	<i>National Visitor Protocol</i> <i>The National Executive Committeeman (NEC) shall serve as the official host for all National Visitors and shall conduct introductions at all related events.</i> <i>Prior to May 1, the NEC, the Incoming Leading Candidate for President, and the Department Secretary shall collaborate to develop up to three proposed itinerary options, including dates and scenarios, for the National President's visit for the upcoming year.</i> <i>National Headquarters shall be responsible for travel expenses to South Dakota for the National Guest.</i> <i>The Department of South Dakota shall cover transportation within the state, a standard hotel room, and meals for the NEC and the National Visitor during the National Visitor's visit.</i> <i>The Department shall pay for a standard hotel room for the Department President from the General Fund during the visit.</i> <i>The Department of South Dakota shall provide a welcome gift basket for the National Visitor with a budget not to exceed \$50.00.</i>	<i>National Visitor Protocol</i> The National Executive Committeeman (NEC) shall serve as the official host for all National Visitors and shall conduct introductions at all related events. Prior to May 1, the NEC, the Incoming Leading Candidate for President, and the Department Secretary shall collaborate to develop up to three proposed itinerary options, including dates and scenarios, for the National President's visit for the upcoming year. National Headquarters shall be responsible for travel expenses to South Dakota for the National Guest. The Department of South Dakota shall cover transportation within the state, a standard hotel room, and meals for the NEC during the National Visitor's visit. The Department shall pay for a standard hotel room for the Department President from the General Fund during the visit. The Department of South Dakota shall provide a welcome gift basket for the National Visitor with a budget not to exceed \$50.00.

Proposed by: Constitution and By Laws Committee

Rationale: Currently, there is no written protocol in our governing documents addressing National Visitors. This proposed protocol aligns with and follows the established practices of The American Legion to ensure consistency and clarity in hosting National representatives.

Proposal #SR2 and Location in Constitution/Bylaws/Standing Rule Standing Rule #3 Section 10 President		
Current Wording	Proposed Amendment	If Adopted, Will Read
The Department President will introduce the National Guest at all Legion and Auxiliary functions. (N2017)	The Department President will introduce the National Guest at all Legion and Auxiliary functions. (N2017)	Removed

Proposed by: Constitution and By Laws Committee

Rationale: This has been moved to the National Executive Committeeman to align with and follow the established practices of The American Legion to ensure consistency and clarity in hosting National representatives.

Proposal #SR3 and Location in Constitution/Bylaws/Standing Rule Standing Rules VI District Presidents Section 4		
Current Wording	Proposed Amendment	If Adopted, Will Read
4. Mileage to District Meetings and only one visit to each Unit per term will be paid to the District President by the Department. Expenses for subsequent visits must be approved by the Department President. (N1996)	4. Mileage to District Meetings and only one visit to each Unit per term will be paid to the District President <i>or a representative appointed by the district president</i> by the Department. Expenses for subsequent visits must be approved by the Department President. (N1996)	4. Mileage to District Meetings and only one visit to each Unit per term will be paid to the District President or a representative appointed by the district president by the Department. Expenses for subsequent visits must be approved by the Department President.

Proposed by: Constitution and By Laws Committee

Rationale: Some districts choose to divide the unit visits up between the District's Leadership.

Proposal #SR4 and Location in Constitution/Bylaws/Standing Rule Standing Rule VI Section 9 District President		
Current Wording	Proposed Amendment	If Adopted, Will Read
Expenses are allowed for District Presidents authorized to attend the National Convention as per the Monetary Addendum.	Expenses are allowed for District Presidents authorized to attend the National Convention as per the Monetary Addendum Monetary Policy.	Expenses are allowed for District Presidents authorized to attend the National Convention as per the Monetary Policy.

Proposed by: Constitution and By Laws Committee

Rationale: The Department of South Dakota American Legion Auxiliary no longer has a Monetary Addendum all financial policies are documented in the Monetary Policy.

Proposal #SR5 and Location in Constitution/Bylaws/Standing Rule Standing Rule VI Section 11 District President		
Current Wording	Proposed Amendment	If Adopted, Will Read
Currently it does not exist.	<i>District President Elects will receive a stipend according to our Monetary Policy for attending the Department Convention.</i>	District President Elects will receive a stipend according to our Monetary Policy for attending the Department Convention.

Proposed by: Constitution and By Laws Committee

Rationale: District President Elects are required to be in attendance of the Department Convention for the purpose of being installed along with attendance for the DEC meeting following the closure of the convention.

Proposal #SR6 and Location in Constitution/Bylaws/Standing Rule Standing Rule IX Section 3 – Children & Youth		
Current Wording	Proposed Amendment	If Adopted, Will Read
The Children & Youth Chairman shall be allowed to attend the Children and Youth Conference annually with expenses paid as authorized; registration, airfare or mileage not to exceed the price of airfare, mileage to and from the airport and room allowance. (N2025)	The Children & Youth Chairman shall be allowed to attend the Children and Youth Conference annually with expenses paid as authorized; registration, airfare or mileage not to exceed the price of airfare, mileage to and from the airport and room allowance. (N2025)	Removed

Proposed by: Constitution and By Laws Committee

Rationale: National American Legion Auxiliary no longer hosts a “Children and Youth Conference”.

Proposal #SR7 and Location in Constitution/Bylaws/Standing Rule Standing Rule X Section 2 Girls State		
Current Wording	Proposed Amendment	If Adopted, Will Read
All transactions would be handled by the use of a warrant initiated by the Director/Chairman sent to the Department President. The Department President would sign and forward it to the Department Treasurer to write the check.	All transactions would <i>will</i> be handled by <i>through</i> the use of a <i>warrant policy</i>, initiated by the Director/Chairman sent to the Department President <i>Secretary</i>. The Department President would sign and forward it to the Department Treasurer to write the check.	All transactions will be handled through the warrant policy, initiated by the Director/Chairman sent to the Department Secretary.

Proposed by: Constitution and By Laws Committee

Rationale: This is the procedure of the Department of South Dakota Warrant Policy.

Proposal #SR8 and Location in Constitution/Bylaws/Standing Rule
Standing Rule X Section 3 Girls State

Current Wording	Proposed Amendment	If Adopted, Will Read
Registration fees will be sent to the ALA Girls State Registrar along with the pre-registration forms. The ALA Girls State Registrar will forward checks to the ALA Department Headquarters on a weekly basis.	Registration fees would <i>will</i> be sent to the ALA Girls State Registrar along with the pre-registration forms. The ALA Girls State Registrar will forward deposit <i>checks</i> into the <i>Girls State Registration Account which will be transferred to the Girls State account by the Department Treasurer prior to the beginning of Girls State.</i> to the ALA Department Headquarters on a weekly basis.	Registration fees will be sent to the ALA Girls State Registrar along with the pre-registration forms. The ALA Girls State Registrar will deposit checks into the Girls State Registration Account which will be transferred to the Girls State account by the Department Treasurer prior to the beginning of Girls State.

Proposed by: Constitution and By Laws Committee

Rationale: This is the procedure for depositing Girl State registrations.

Proposal #SR9 and Location in Constitution/Bylaws/Standing Rule Standing Rule X Section 8 Girls State		
Current Wording	Proposed Amendment	If Adopted, Will Read
Reimbursements for the Director, Assistant Director, Office Manager, Registrar, Girl State Governor and counselors are defined in the Monetary Addendum.	Reimbursements <i>Per Diem</i> for the Director, Assistant Director, Office Manager, Registrar, Girl State Governor and counselors are defined in the Monetary Addendum . Monetary Policy.	Per Diem for the Director, Assistant Director, Office Manager, Registrar, Girl State Governor and counselors are defined in the Monetary Policy.

Proposed by: Constitution and By Laws Committee

Rationale: The Department of South Dakota American Legion Auxiliary no longer has a Monetary Addendum, all financial policies are documented in the Monetary Policy.

Proposal #SR10 and Location in Constitution/Bylaws/Standing Rule
Standing Rule Article XIV Sections 1 - 14

Current Wording	Proposed Amendment	If Adopted, Will Read
XIV. PAST PRESIDENTS' PARLEY 1. The Department of South Dakota recognizes the importance of the mentorship provided by the Past Department President; therefore, the Past Presidents' Parley program will continue to be recognized. (N2021) 2. A memorial/donation in the amount of \$35.00 upon the death of a Past Department President shall be sent to the family of the deceased. If there is no family, the memorial shall be sent to the ALA Foundation or other ALA program in memory of the deceased Past Department President. (R2020) 3. A memorial/donation in the amount of \$20.00 shall be sent to the family of a deceased spouse of a Past Department President. If there is no family, the memorial shall be sent to the ALA Foundation or other ALA program in memory of the deceased Past Department President. (R2021) 4. The Department Secretary will notify all Past Department Presidents either via email or phone of the passing of a Past Department President or their spouse. (N2021)	XIV. PAST PRESIDENTS PARLEY <i>Move entire section 1-14 from Standing Rules to Policy and Procedure</i> <i>XIV Past Department Presidents (PDP): The past Department Presidents Parley is always chaired by the Department President from two years prior to the current year to do the activities found in the Department policies.</i>	XIV Past Department Presidents (PDP): The past Department Presidents Parley is always chaired by the Department President from two years prior to the current year to do the activities found in the Department policies.

Current Wording	Proposed Amendment	If Adopted, Will Read
5. Past Presidents' Parley will donate \$30.00 in honor of a visiting National President and Northwestern Division Vice President to the American Legion Auxiliary Foundation or other ALA Program of their choice. (R2020) 6. The Past Presidents Parley fund will pay \$5.00 annually for a Department mailing to be sent to a Past Department President that is not already receiving a Department mailing as a Department Chairman or Officer. (R2020) 7. Past Presidents' Parley will be responsible for honoring all Past Department Presidents of 25 years on their anniversary at an event to be held at the Department Convention. (R2008) 8. Past Presidents Parley will not present any gifts to the Past Department President being honored. (R2020) 9. Complimentary tickets for the event honoring the Past Department at the Department Convention will be presented to the 25-year Past Department President, honored guest, and National guests. These tickets are at the expense of the Department Past Presidents' Parley. All others in attendance are to pay for their tickets. (R 2009) 10. The Department Past Presidents Parley Chairman is in complete charge of all arrangements for the Past Department President Event at the State Convention. (R2010)		

11. The Past President Parley Chairman will make the selection of the Department UNIT MEMBER OF THE YEAR, a recognition given to the outstanding Auxiliary member of the year. (R2020) 12. The Department Unit Member of the Year will receive three days' room allowance in addition to their round-trip airfare, round-trip mileage to and from the airport, and registration fees to attend the National Convention. The expenses for the Unit Member of the Year to the National Convention will come from the General Fund. (R2020) 13. The Past Department Presidents, if they choose, will donate \$20.00 annually to the Past President Parley Fund. (R2023) 14. The Past President Parley Chairman will organize a "gathering" at the Mid-Winter Conference for all Past Department Presidents, current Department President, Department 1st Vice President and Department 2nd Vice President. The Past President Parley Chairman will be allowed up to \$100.00 from the Past President Parley fund for this event. (N2021)		
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Proposed by: South Dakota Past Department Presidents

Rationale: At the meeting of the Past Department Presidents in Oacoma, South Dakota, on February 21, 2026 @ 10:00 am, it was decided that any changes to the Past Presidents Parley should be decided by the Past Department Presidents and should not have to be included in the rule of being sent out to the Units for any changes to be made. Changes would still have to be approved by the Department Executive Committee.

Proposal #SR11 and Location in Constitution/Bylaws/Standing Rule Standing Rule XV Section 9 Other Officer and Chairmen		
Current Wording	Proposed Amendment	If Adopted, Will Read
The Department President will appoint a Web Administrator and a Zoom Administrator. Expenses will be as noted in the Monetary Addendum.	The Department President will appoint a Web Administrator and a Zoom <i>Virtual</i> Administrator. Expenses will be as noted in the Monetary Addendum <i>Monetary Policy</i>.	The Department President will appoint a Web Administrator and a Virtual Administrator. Expenses will be as noted in the Monetary Policy.

Proposed by: Constitution and By Laws Committee

Rationale: The Department of South Dakota American Legion Auxiliary no longer has a Monetary Addendum all financial policies are documented in the Monetary Policy.

Proposal #SR12 and Location in Constitution/Bylaws/Standing Rule Standing Rule XVII Department Secretary #11		
Current Wording	Proposed Amendment	If Adopted, Will Read
1.The Department Secretary will be responsible for updating and maintaining a current copy of the Department Constitution and Bylaws, Standing Rules and Monetary Addendum. These documents should be printed and each page initiated and dated by the Department President and Constitution and Bylaws Chairman. Whenever changes are made and inserted a new page will need to be printed and signed by the before mentioned individuals. Copies will be made available only in PDF format. (N2021)	1.The Department Secretary will be responsible for updating and maintaining a current copy of the Department Constitution and Bylaws, Standing Rules, <i>Employee Handbook and Policy and Procedure.</i> and Monetary Addendum. These documents should be printed and each page initialed and dated by the Department President and Constitution and Bylaws Chairman. Whenever changes are made and <i>or</i> inserted a new page will need to be printed and signed by the before mentioned individuals. Copies will be made available only in PDF format.(N2021) _____	1.The Department Secretary will be responsible for updating and maintaining a current copy of the Department Constitution and Bylaws, Standing Rules, Employee Handbook and Policy and Procedure. These documents should be printed and each page initialed and dated by the Department President and Constitution and Bylaws Chairman. Whenever changes are made and or inserted, a new page will need to be printed and signed by the before mentioned individuals. Copies will be made available only in PDF format.

Proposed by: Constitution and By Laws Committee

Rationale: The Department of South Dakota American Legion Auxiliary no longer maintains a monetary addendum, as it has been replaced by a comprehensive Fiscal Policy. In addition, the Department has adopted an Employee Handbook. Both documents require timely and efficient updates to ensure ongoing compliance, accuracy, and consistency with Department operations and policies.

Proposal #SR13 and Location in Constitution/Bylaws/Standing Rule Standing Rule XVII Section 12 Secretary		
Current Wording	Proposed Amendment	If Adopted, Will Read
The Department Secretary's annual salary will be paid monthly as reflected in the monetary addendum. The Department Secretary will receive comp time for any overtime. The computation and usage of the comp time shall be reported to the Finance Chairperson to keep a record of, with the approval of the Department President.	The Department Secretary's annual salary will be paid monthly as reflected in the monetary addendum. The Department Secretary will receive comp time for any overtime. The computation and usage of the comp time shall be reported to the Finance Chairperson to keep a record of, with the approval of the Department President. <i>The Department Secretary will be paid hourly according to and subject to the wages and hourly regulations set forth by the federal and state governments.</i>	The Department Secretary will be paid hourly according to and subject to the wages and hourly regulations set forth by the federal and state governments.

Proposed by: Employee Handbook Committee

Rationale: To maintain strict adherence to the Fair Labor Standards Act (FLSA) and applicable state wage and hour regulations.

Proposal #SR14 and Location in Constitution/Bylaws/Standing Rule
Standing Rule XVII Section 13

Current Wording	Proposed Amendment	If Adopted, Will Read
13.Compensation time is as follows: (N2019) a. Compensation time for travel to and from Fall District meetings b. Compensation time attendance at the Fall District meeting when the time falls after 5:00 PM on Friday and/or weekend c. NO Compensation time will be given for Department or National Convention d. Compensation time will be hour for hour e. Compensation time must be used within the fiscal year or will be forfeited. f. Compensation time become effective immediately upon employment g. When using compensation time, the Department Secretary will notify the Department President when such time will be taken. h. When the Department Secretary will be out of the office due to compensation time, a message will be left on the office phone stating that the Department Secretary is out of the office and will return the call on her return. An automatic reply of the Department's email will also be placed.	13.Compensation time is as follows: (N2019) —a. Compensation time for travel to and from Fall District meetings —b. Compensation time attendance at the Fall District meeting when the time falls after 5:00 PM on Friday and/or weekend —c. NO Compensation time will be given for Department or National Convention —d. Compensation time will be hour for hour —e. Compensation time must be used within the fiscal year or will be forfeited. —f. Compensation time become effective immediately upon employment —g. When using compensation time, the Department Secretary will notify the Department President when such time will be taken. —h. When the Department Secretary will be out of the office due to compensation time, a message will be left on the office phone stating that the Department Secretary is out of the office and will return the call on her return. An automatic reply of the Department's email will also be placed.	Removed. Section 14 will move to 13 Section 15 will move to 14

Proposed by: Employee Handbook Committee

Rationale: To maintain strict adherence to the Fair Labor Standards Act (FLSA) and applicable state wage and hour regulations, the South Dakota American Legion Auxiliary may not permit the use of compensatory time in lieu of overtime pay for non-exempt employees.

Proposal #SR15 and Location in Constitution/Bylaws/Standing Rule Standing Rule XVIII Section 1 Treasurer		
Current Wording	Proposed Amendment	If Adopted, Will Read
The Department Treasurer will receive mileage and room allowance for attending the Mid-Winter Conference and the Department Convention.	The Department Treasurer will receive mileage and room allowance for attending the Mid-Winter Conference, and the Department Convention, <i>and the Budget Meeting.</i>	The Department Treasurer will receive mileage and room allowance for attending the Mid-Winter Conference, the Department Convention, and the Budget Meeting.

Proposed by: Constitution and By Laws Committee

Rationale: The Treasurer is the presenter at the Budget Meeting; therefore, must be in attendance.

Proposal #SR16 and Location in Constitution/Bylaws/Standing Rule Standing Rule XVIII Section 2 Treasurer		
Current Wording	Proposed Amendment	If Adopted, Will Read
The Department Treasurer's annual salary will be paid monthly as reflected in the monetary addendum.	The Department Treasurer's annual salary will be paid monthly as reflected in the monetary addendum. <i>The Department Treasurer will be paid hourly according to and subject to the wages and hourly regulations set forth by the federal and state governments.</i>	The Department Treasurer will be paid hourly according to and subject to the wages and hourly regulations set forth by the federal and state governments.

Proposed by: Employee Handbook Committee

Rationale: To maintain strict adherence to the Fair Labor Standards Act (FLSA) and applicable state wage and hour regulations.

Proposal #SR17 and Location in Constitution/Bylaws/Standing Rule Standing Rule XVIII Section 7 Treasurer		
Current Wording	Proposed Amendment	If Adopted, Will Read
The Treasurer shall purchase a back-up program to save the QuickBooks on. It was suggested to use Intuit. (N2017)	The Treasurer shall purchase a back-up program to save the QuickBooks on. It was suggested to use Intuit. (N2017)	Removed Move #8 to #7 #9 to #8 #10 to #9 #11 to #10 #12 to #11 #13 to #12

Proposed by: Constitution and By Laws Committee

Rationale: This is a repeat of Section 5 as Quickbooks is part of Intuit.

Proposal #SR18 and Location in Constitution/Bylaws/Standing Rule Standing Rule XIX Section 1 paragraph 2 Employment (paid Employees of the ALA)		
Current Wording	Proposed Amendment	If Adopted, Will Read
A hiring committee elected by the Department Executive Committee, consisting of two (2) District Presidents, two (2) Past Department Presidents, Department President, First Vice President, and the Finance Chairman, will consider the applications, interview the candidates and refer their selection to the Department Executive Committee for approval. The Department Secretary will be installed by the President; the Department Executive Committee may appoint a temporary Department Secretary to serve until the selection process is complete.	A hiring <i>selection</i> committee elected by the Department Executive Committee, consisting of two (2) District Presidents, two (2) Past Department Presidents, Department President, First Vice President, and the Finance Chairman, will consider the applications, interview the candidates and refer their selection to the Department Executive Committee for approval. The Department Secretary will be installed by the President; the Department Executive Committee may appoint a temporary Department Secretary to serve until the selection process is complete.	A selection committee elected by the Department Executive Committee, consisting of two (2) District Presidents, two (2) Past Department Presidents, Department President, First Vice President, and the Finance Chairman, will consider the applications, interview the candidates and refer their selection to the Department Executive Committee for approval. The Department Secretary will be installed by the President; the Department Executive Committee may appoint a temporary Department Secretary to serve until the selection process is complete.

Proposed by: Constitution and By Laws Committee

Rationale: The purpose of this committee is to search for an employee, hold interviews and make a recommendation to the DEC. The DEC is the only part of the American Legion Auxiliary who has the power to hire.

Proposal #SR19 and Location in Constitution/Bylaws/Standing Rule
Standing Rule XIX Section 1 & 2

Current Wording	Proposed Amendment	If Adopted, Will Read
1. The Department Executive Committee shall make the decision to hire a new Department Secretary the position will be advertised in the Legionette, Job Service, and through notices sent by the Department Secretary to the Units. Candidates must be a member or eligible and willing to become a member of American Legion Auxiliary. A hiring committee elected by the Department Executive Committee, consisting of two (2) District Presidents, two (2) Past Department Presidents, Department President, First Vice President, and the Finance Chairman, will consider the applications, interview the candidates and refer their selection to the Department Executive Committee for approval. The Department Secretary will be installed by the President; the Department Executive Committee may appoint a temporary Department Secretary to serve until the selection process is complete. There will be a two (2) year probation period, during which time a six (6) month and annual evaluation will be conducted by a review committee. The employee is eligible, after one year, for a raise. A review committee consisting of Department President, First Vice President, Second Vice President, Finance Chairman	The Department Executive Committee shall make the decision to hire a new Department Secretary <i>and the position will be advertised in the Legionette, Job Service, and through notices sent by the Department Secretary to the Units.</i> Candidates must be a member or eligible and willing to become a member of American Legion Auxiliary. A hiring committee elected by the Department Executive Committee, consisting of two (2) District Presidents, two (2) Past Department Presidents, Department President, First Vice President, and the Finance Chairman, will consider the applications, interview the candidates and refer their selection to the Department Executive Committee for approval. The Department Secretary will be installed by the President; the Department Executive Committee may appoint a temporary Department Secretary to serve until the selection process is complete. There will be a two (2) year probation period, during which time a six (6) month and annual evaluation will be conducted by a review committee. The employee is eligible, after one year, for a raise. A review committee consisting of Department President, First Vice President, Second Vice President, Finance	1. The Department Executive Committee shall make hiring decisions for Department Secretary, and Department Treasurer based on recommendations from the Human Resources Committee. a. The positions will be advertised in the Legionette, Job Service, and through notices sent by the Department Secretary to the Units. Candidates must be a member or eligible and willing to become a member of American Legion Auxiliary. 2. A Human Resources Committee will be elected by the Department Executive Committee, consisting of two (2) District Presidents, two (2) Past Department Presidents, Department President, First Vice President, Second Vice President and Finance Chairman. The Human Resources Committee will consider the applications, interview the candidates and refer their selection to the Department Executive Committee for approval. The Human Resources Committee will conduct employment evaluations for all paid employees. Employment evaluations will be conducted after six (6) months of employment and annually on the anniversary of their employment. c. The Human Resources Committee will recommend any wage increase

and two (2) District Presidents (nominated and selected by the Department Executive Committee) will conduct the evaluation. The final review committee will report to the PreConvention Department Executive Committee Meeting with their recommendation. After the probationary period an evaluation will be conducted at least once in a two (2) year period by at least two of the previous stated elected officers. After the completion of term of probation, the term of office for the Department Secretary shall be upon their resignation, or the Department Executive Committee determines the Department Secretary is negligent or is not fulfilling their duties, or twenty (20) percent of the units petition the Department Executive Committee, with reason stated, to hold a hearing to determine if they should be removed from office. The Department Executive Committee shall hold a hearing regarding any of these situations, and their decision will be final. (R2017) 2. The Department Executive Committee shall make the decision to hire a new Executive Treasurer. (Henceforth will be referred to as Department Treasurer). The position will be advertised in the Legionette, Job Service, and through notices sent by the Department Secretary to the Units. Candidates must be a member or eligible and willing to become a member of The American Legion Auxiliary. A hiring committee elected by the Department Executive Committee,	Chairman and two (2) District Presidents (nominated and selected by the Department Executive Committee) will conduct the evaluation. The final review committee will report to the PreConvention Department Executive Committee Meeting with their recommendation. After the probationary period an evaluation will be conducted at least once in a two (2) year period by at least two of the previous stated elected officers. After the completion of term of probation, the term of office for the Department Secretary shall be upon their resignation, or the Department Executive Committee determines the Department Secretary is negligent or is not fulfilling their duties, or twenty (20) percent of the units petition the Department Executive Committee, with reason stated, to hold a hearing to determine if they should be removed from office. The Department Executive Committee shall hold a hearing regarding any of these situations, and their decision will be final. 2. The Department Executive Committee shall make the decision to hire a new Executive Treasurer. (Henceforth will be referred to as Department Treasurer) based on recommendations from the Human Resources Committee. a. The position will be advertised in the Legionette, Job Service, and through notices sent by the Department Secretary to the Units. Candidates must be a member or	recommendations to the Department Executive Committee in closed session. Employees are eligible for a wage increase after the first year of employment. The Department Secretary and Department Treasurer will be installed by the President. The Department Executive Committee may appoint a temporary Department Secretary or Department Treasurer to serve until the selection process is complete. After the completion of term of probation, the term of office for the Department Secretary and Department Treasurer shall be upon their resignation, or the Department Executive Committee determines the Department Secretary or Department Treasurer is negligent or is not fulfilling their duties, or twenty (20) percent of the units petition the Department Executive Committee, with reason stated, to hold a hearing to determine if they should be removed from office. The Department Executive Committee shall hold a hearing regarding any of these situations, and their decision will be final.
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consisting of two (2) District Presidents, two (2) Past Department Presidents, Department President, First Vice President, and the Finance Chairman, will consider the applications, interview the candidates and refer their selection to the Department Executive Committee for approval. The Department Treasurer will be installed by the President; the Department Executive Committee may appoint a temporary Department Treasurer to serve until the selection process is complete. There will be a two (2) year probation period, during which time a six (6) month and annual evaluation will be conducted by a review committee. The employee is eligible, after one year, for a raise. A review committee consisting of Department President, First Vice President, Second Vice President, Finance Chairman and two (2) District Presidents (nominated and selected by the Department Executive Committee) will conduct the evaluation. The final review committee will report to the Preconvention Department Executive Committee Meeting with their recommendation. After the probationary period an evaluation will be conducted at least once in a two (2) year period by at least two of the previous stated elected officers. After the completion of term of probation, the term of office for the Department Treasurer shall be upon resignation, or the Department Executive Committee determines the Department Treasurer is negligent or is not fulfilling	eligible and willing to become a member of The American Legion Auxiliary. 2. A hiring Human Resources Committee will be elected by the Department Executive Committee, consisting of two (2) District Presidents, two (2) Past Department Presidents, Department President, First Vice President, and the Finance Chairman. <i>The Human Resources Committee</i> will consider the applications, interview the candidates and refer their selection to the Department Executive Committee for approval. <i>The Human Resources Committee will conduct employment evaluations for all paid employees. Employment evaluations will be conducted after six (6) months of employment and annually on the anniversary of their employment. The Human Resources Committee will recommend any wage increase recommendations to the Department Executive Committee in closed session. Employees are eligible for a wage increase after the first year of employment.</i> 3. The Department Secretary and Department Treasurer will be installed by the President. The Department Executive Committee may appoint a temporary <i>Department Secretary or</i> Department Treasurer to serve until the selection process is complete. There will be a two (2) year probation period, during which time a six (6) month and annual evaluation will be conducted by a review committee. The employee is eligible, after one year, for a raise. A review committee consisting of	
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their duties, or twenty (20) percent of the units petition the Department Executive Committee, with reason stated, to hold a hearing to determine if they should be removed from office. The Department Executive Committee shall hold a hearing regarding any of these situations, and their decision will be final. (R2017)	Department President, First Vice President, Second Vice President, Finance Chairman and two (2) District Presidents (nominated and selected by the Department Executive Committee) will conduct the evaluation. The final review committee will report to the PreConvention Department Executive Committee Meeting with their recommendation. 4. After the probationary period an evaluation will be conducted at least once in a two (2) year period by at least two of the previous stated elected officers. After the completion of term of probation, the term of office for the <i>Department Secretary or</i> Department Treasurer shall be upon resignation, or the Department Executive Committee determines the Department Secretary or Department Treasurer is negligent or is not fulfilling their duties, or twenty (20) percent of the units petition the Department Executive Committee, with reason stated, to hold a hearing to determine if they should be removed from office. The Department Executive Committee shall hold a hearing regarding any of these situations, and their decision will be final.	
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Proposed by: Carol Edwards, Sturgis Unit #33; Patrice Sorensen, Piedmont Unit #311; Kayla Kennedy, Smith-Wright Unit #120, Isabel

Rationale: The current wording of the sections is redundant. To break out the minor details between the Department Secretary and Department Treasurer is trivial. The new wording combines the two sections and rearranges the sections differently for better flow. The new Section 2 creates the Human Resources Committee which will have the duties of the old “Hiring Committees” and “Review Committees”. In the past there have been separate committees for each position for hiring and separate committees for review. The only consistent members between the committees were the Department President, Department First Vice President, and Department Finance Chair. By combining the committees, it will better insure consistency when evaluating hiring and performance.

Proposal #SR20 and Location in Constitution/Bylaws/Standing Rule
Standing Rule Article XX Section 19 Audit/Finance

Current Wording	Proposed Amendment	If Adopted, Will Read
Expenses for Mid-Winter Conference and Department Convention expense reports must be received within 90 days of the event. If the information is not received expenses will not be paid. (R2017)	Expenses for Mid-Winter Conference and Department Convention expense reports must be received within 90 days of the event. If the information is not received expenses will not be paid. <i>If a Member holds multiple positions that receive expenses/stipend for Mid-Winter Conference, Department Convention, or the Budget Meeting only one (1) stipend may be requested.</i>	Expenses for Mid-Winter Conference and Department Convention expense reports must be received within 90 days of the event. If the information is not received expenses will not be paid. If a Member holds multiple positions that receive expenses/stipend for Mid-Winter Conference, Department Convention, or the Budget Meeting only one (1) stipend may be requested.

Proposed by: Patrice Sorensen, Piedmont Unit #311 and Kayla Kennedy, Isabel Unit #120

Rationale: If a member holds more than one position that receives reimbursement, the member is only able to submit expenses for one position. An example would be a District President (stipend \$175) who is also a Program Chair, such as Legislative (Stipend \$175). They would be presenting reports for both positions and only able to request expenses for one, they are entitled to only \$175. Another example is if a member is the Legislative Chair (stipend \$175) and is also a member at Large for the Finance Committee (stipend \$50), the choice would be to expense the \$175 or \$50, not both. Historically, customs have been to only receive one (1) stipend. With the multiple changes of Department Secretary and Department Treasurer this knowledge has been lost. With the addition of wording to this section, it will make clear that double dipping is not allowed.

Proposal #SR21 and Location in Constitution/Bylaws/Standing Rule Standing Rule Article XXI Section 2 Dues and Assessments		This will be voted on by the membership
Current Wording	Proposed Amendment	If Adopted, Will Read
The annual dues of senior members to be remitted to the Department shall be \$12.00 and the amount of dues set by National. Junior members will remit \$2.50 for Junior Department dues and the amount of dues set by National. Dues for Senior members shall include a subscription to the American Legion Auxiliary magazine. Modification of the Department dues for Senior and Junior members shall require a two-thirds vote in the affirmative by the Department Convention delegates. (N2021)	The annual dues of senior members to be remitted to the Department shall be \$12.00 <i>\$17.00</i> and the amount of dues set by National. Junior members will remit \$2.50 for Junior Department dues and the amount of dues set by National. Dues for Senior members shall include a subscription to the American Legion Auxiliary magazine. Modification of the Department dues for Senior and Junior members shall require a two-thirds vote in the affirmative by the Department Convention delegates. (N2021) <i>If passed, it will not go into effect until the 2027-2028 membership year</i>	The annual dues of senior members to be remitted to the Department shall be \$17.00 and the amount of dues set by National. Dues for Senior members shall include a subscription to the American Legion Auxiliary magazine. Modification of the Department dues for Senior members shall require a two-thirds vote in the affirmative by the Department Convention delegates. If passed, it will not go into effect until the 2027-2028 membership year

Proposed by: Finance Committee

Rationale: According to the Department Convention books, we have been paying \$12.00 Department Dues since 2015. We set our annual budget based on revenue from members' dues. Over the course of those ten years, the price of virtually everything has gone up, except the South Dakota American Legion Auxiliary's dues, while our membership continues to decline. Our budget is based on the previous year's membership, and we typically apply a 3% discount to that membership (factoring in the decline), then multiply by \$12 to arrive at our starting budget. The budget is based on the department's monthly bills (office rent, telephone, internet, computer programs), supplies for the office, officers' and chairman's expenses, the Secretary's and Treasurer's salaries, the Mid-Winter Conference, Department Convention, National convention expenses, the Girls State program, stipends, National guests' visits, Auditors, and any unexpected expenses that may come up. Keeping this in mind, if we do not raise the organization's dues, we will have to start cashing in some of the department's CDs or drawing on its savings accounts, and eventually they will be depleted. We also need to consider that the salaries we pay our Secretary and Treasurer are well below what they could earn in the private sector, and, as of now, it appears we are not in compliance with South Dakota wage laws. A \$5 dues increase would raise dues to \$35, plus your Unit dues. You will find that, even with these dues increases, we remain among the lowest dues for non-profit organizations.

Proposal #SR22 and Location in Constitution/Bylaws/ Standing Rule Standing Rule Article XXI Section 2 Dues and Assessments		This will be voted on by the membership.
Current Wording	Proposed Amendment	If Adopted, Will Read
The annual dues of senior members to be remitted to the Department shall be \$12.00 and the amount of dues set by National. Junior members will remit \$2.50 for Junior Department dues and the amount of dues set by National. Dues for Senior members shall include a subscription to the American Legion Auxiliary magazine. Modification of the Department dues for Senior and Junior members shall require a two-thirds vote in the affirmative by the Department Convention delegates. (N2021)	<i>Section 3</i> The annual dues of senior members to be remitted to the Department shall be \$12.00 and the amount of dues set by National. Junior members will remit \$2.50 \$5.00 for Junior Department dues and the amount of dues set by National. Dues for Senior members shall include a subscription to the American Legion Auxiliary magazine. Modification of the Department dues for Senior and Junior members shall require a two-thirds vote in the affirmative by the Department Convention delegates. (N2021)	Section 3 The annual dues of Junior members will remit \$5.00 for Junior Department dues and the amount of dues set by National. Modification of the Department dues for Junior members shall require a two-thirds vote in the affirmative by the Department Convention delegates.

Proposed by: Finance Committee

Rationale: Due to the increased costs to our department in running the organization a Junior dues increase will help to stabilize these expenses.

Proposal #SR23 and Location in Constitution/Bylaws/Standing Rule
Standing Rule XXIII Miscellaneous #4a

Current Wording	Proposed Amendment	If Adopted, Will Read
4. The price of the South Dakota Legionette will be seven dollars for mailed subscriptions and four dollars for email subscriptions. (A courtesy copy will be emailed to the Department Executive Members, the eight District President, The Unit Presidents or their designated recipient that receives email at no charge.) Legionette subscriptions run from September through June. (MW26)	4. The price of the South Dakota Legionette will be seven dollars for mailed subscriptions and four dollars for email subscriptions. (A courtesy copy will be emailed to the Department Executive Members, the eight District President, The Unit Presidents or their designated recipient that receives email at no charge.) Legionette subscriptions run from September through June. (MW26) <i>#4a. There will be 11 monthly copies of the Legionette beginning with September and ending after the convention with convention highlights and upcoming summer events in July.</i>	4. The price of the South Dakota Legionette will be seven dollars for mailed subscriptions and four dollars for email subscriptions. (A courtesy copy will be emailed to the Department Executive Members, the eight District President, The Unit Presidents or their designated recipient that receives email at no charge.) Legionette subscriptions run from September through June. (MW26) <i>#4a. There will be 11 monthly copies of the Legionette beginning with September and ending after the convention with convention highlights and upcoming summer events in July.</i>

Proposed by: Constitution and By Laws Committee

Rationale: Numerous members choose to subscribe to the Legionette to stay informed about activities within our department. With every unit receiving a free email copy—along with the paid subscribers—the information shared and discussed at Department Convention will reach our members in a timely manner, helping them begin the next Auxiliary year prepared and ready to continue their important work.