



# ALA MIS Access Request

- Add New User (not replacing anyone)
- Replace Current User (if you are replacing with a higher level of access you will be billed the full amount of the new level of access-no exceptions)
- Change Current User Access Level (if you are replacing with a higher level of access you will be billed the full amount of the new level of access-no exceptions)
- Deactive Current User Only (not replacing)

Unit Location: \_\_\_\_\_

Unit Number: \_\_\_\_\_ District Number: \_\_\_\_\_

Member Requesting Access \_\_\_\_\_

Member ID Number \_\_\_\_\_

Member Email \_\_\_\_\_

## Access Level Requested (Choose Only One)

- |  |         |
|--|---------|
| <input type="checkbox"/> Unit View (View Only—make no changes, pull reports)         | \$10.00 |
| <input type="checkbox"/> Unit Write (Update records & enter New Member Applications) | \$15.00 |
| <input type="checkbox"/> Unit Full Access (Pay dues & makes changes)                 | \$20.00 |

Make checks payable to American Legion Auxiliary of South Dakota

American Legion Auxiliary of South Dakota

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