



2025 Mid-Winter Conference Meeting

Department of South Dakota American Legion Auxiliary

Department Finance Committee Meeting

Friday, February 14, 2025 @ 8:00 AM

- I. Call Meeting to Order
- II. Flags in place with hand salute
- III. Pledge of Allegiance – Department First Vice President Susie Learning, Irene Unit 193
- IV. Preamble to the Constitution – Department Second Vice President Patrice Sorensen, Piedmont Unit 311
- V. Opening Prayer – Department Chaplain Sharon Broghammer, Mitchel Unit 18
- VI. Roll Call – Department Secretary Kayla Kennedy, Isabel Unit 120
- VII. Reading of the Minutes
 - a. July Budget Meeting
 - b. September Virtual Conference
- VIII. Old Business
 - a. Audit Report/Findings—First Quarter
 - b. Sub-Committee Meetings
- IX. New Business
 - a. Member At Large Selection Committee Voting Rights
 - i. Past Department President
 - ii. Past Department President
 - iii. Department President
 - iv. Department First Vice President
 - v. Department Secretary
 - vi. Department Treasurer
 - b. 1099 Recipients—Defining “Flat Fee”
 - c. Accountant Bids for 990, Financials, & new year needs
 - d. Consolidating Banking Facilities
 - e. Safe Deposit Box-Needs? Annual Expense
 - f. Checking Account Balances-Transfer Funds?
 - g. QuickBooks Upgrade from Pro 2021 to newer version
 - h. Department Credit Card-General
 - i. Department Membership Dues
 - j. Legionette Subscription Cost Analysis
 - k. Third Quarter Audit
 - i. April--Dates
 1. Primary
 2. Backup
 - ii. Committee
 1. TBD
 2. TBD
 - l. For the good of the organization
- X. Announcements
- XI. Closing Prayers
- XII. Meeting Adjourn